



## **2007 - 2013 ACTION NOTE**

<b>Reference Number</b>	<b>038/10</b>
<b>Date Issued:</b>	<b>13 April 2010</b>
<b>Review Date:</b>	<b>13 April 2011</b>

---

### **Technical Assistance Allocations 2007 - 2013**

---

## **WHO**

Regional Managing Authority teams, London Development Agency (LDA) EPMU, Government of Gibraltar

## **WHAT**

This Action Note sets out the action required to confirm Regional Technical Assistance Allocations for 2007 - 2013.

## **CLEARED**

Ian Chapman, Head of Managing Authority Delivery Team, ESFD

# BACKGROUND

1. Action Note 36, Transition Arrangements Post 2011, was issued 31 March 2010. Along with a range of other issues it covered how to deal with unspent funds. The final paragraph states:-

"As a general rule, unspent funds from the first half of the ESF programme cannot be rolled forward to the second half".

2. Technical Assistance (TA) was not specifically mentioned in Action Note 36 but this does also apply to TA allocations. The purpose of this note is to review take up of existing TA funds and, where appropriate, return unallocated funds to the centre.

## ACTION

3. Each region should complete a stencil (which will be forwarded separately) containing the relevant regional information (example stencil at Annex 1) detailing the likely TA requirements for the first half of the programme.

4. Please take into account the following points when completing the stencil:-

- any projects starting in 2010 should come out of the 2007 -2010 allocation (end dates, of course can go into the second half of the programme);
- projects already in the pipeline (but not yet on INES) should be added to the regional stencil below the list of agreed projects already in the system - with full details;
- the amount reserved for any future projects starting in 2010 must be realistic bearing in mind that there is only approx eight months of the first half of the programme left to commit these TA funds;
- if an unexpected but worthwhile TA project came up, funds would still be available centrally to cover it;
- the total of confirmed projects, proposed projects and the amount reserved for any future 2010 projects will become your revised first half allocation - if this leaves you with a minus figure - i.e. insufficient funds the extra will also be granted;
- any uncommitted funds as at 1.01.2011 will automatically come back to the centre plus any underspends following TA projects' final claims.

5. The stencils specific to each region will be distributed to contacts in each Regional Secretariat by close of play and should be returned to the distributor no later than **Friday 23 April 2010**.

# FINAL ALLOCATIONS

6. In December 2009 each region was given the option to retain less than the 4% of their proposed TA allocation for 2011 -2013 and vire the remainder to Priorities 1 and 2 (or Priorities 4/5 in Convergence). Based on what was requested these reduced percentages were used in the revised financial regional allocations. This plus the allocation resulting from this exercise will be your 2007 -2013 Programme TA Allocation.

7. TA is traditionally difficult to spend, usually due to a lack of match funding. Many regions continue to have difficulties spending their allocation. In the minority of regions where demand for TA is high there will continue to be scope to request additional funds from the centre should revised regional TA allocation prove to be insufficient.

## CONTACT

Jackie Cox  
ESF Managing Authority: Delivery  
ESF Division  
Moorfoot  
Sheffield

Tel 0114 267 7307  
Fax: 0114 267 7285

Email: [jackie.cox@jiu.gsi.gov.uk](mailto:jackie.cox@jiu.gsi.gov.uk)

Steve Briggs  
ESF Managing Authority: Delivery  
ESF Division  
Moorfoot  
Sheffield

Tel 0114 267 7308  
Fax: 0114 267 7285

Email: [steve.briggs@jiu.gsi.gov.uk](mailto:steve.briggs@jiu.gsi.gov.uk)

